



Letter No.45/23

Date-16.03.23

TENDER/ QUOTATION CALL NOTICE

Sealed tender/ quotations are invited under OHEPEE separately from the distributors/Dealers/ Registered Firms having valid PAN/GST registration number/EPM holder and IT clearance for supply and installation of following items for our college. The sealed tender/ quotations are to be submitted on or before 31.03.2023 by 5pm by speed post or Registered post positively failing which their claim will not be entertained. The terms and conditions for the tender/quotation are available in the college website. The undersigned reserves the right to cancel part or whole of the tender / quotation without specifying any reason thereof.

In case of any doubt you can contact the coordinator:

Mob. No 9437467008 (M. Mohanty) / 9777940095 (B.M. Swain) 9938491086 (Sk Jamaluddin)

Item Details

Sl. No.	Services/ Goods to be procured	Quantity	Specification	Mode of Procurement
1	Bench & Desk	350 pairs	3 seated Bench-Desk for newly constructed class rooms and existing classrooms	EPM
2	Bench & Desk	20 pairs	Bench-Desk for library reading room – 04 seated	EPM
3	Books for Library	-	Library books as per CBCS syllabus	
4	CCTV & monitor	25 Camera	CCTV & monitor-Night vision HD quality with Hard Disk	Tender
5	Xerox machine (B/W) for office & library	01	Specifications: Copy Speed: 50 & 60PPM. Printer: Yes. Scanner (B/W): Yes. Duplex: Yes (Auto two side copying) R.A.D.F: Yes(Automatic Document Feeder) Warm-up time: 06min or less. First copy out time: 3.9 sec approx. Continues Copies: 1-999. Supported Paper Size- A3, A4, A5	Tender
6	Inverter & Battery	04 nos. Inverter	2 KVA capacity inverter	Tender
7	White board	15	White board , size: 8"x 4"	Tender

8	Dice-lecturer	04 pieces	Dice-lecturer stand (table)	Tender/Quotation
9	LCD projector	02	LCD Classroom Projector Type of display- Poly-silicon TFT active matrix Brightness: Bright Link 480i: 1024 × 768 pixels (XGA) BrightLink 475Wi/485Wi: 1280 × 800 pixels (WXGA) Lens- F= 1.80 Focal length: 3.71 mm Color reproduction- Full color , 16.77 million colors Screen Size: 2.5m-3m	Tender
10	Table	05	Table for teacher in each depts. (Phy., Chem. Bot. Zoology, Math) in Lab. Room	EPM
11	Chair for teacher	15	Cushion based plastic chairs	EPM
12	Dustbin	05	Dustbin (Fiber) for departments (Phy., Chem. Bot. Zoology, Math)	Quotation
13	Almirah (Iron) 5 nos. For lab & 3	08	Almirah (Iron)	EPM
14	Shelves for Library (Iron)	12 pc.	6.5 inch height, 03 foot width, 20 inch wide plate Library shelves (Iron) for library	EPM
15	Water purifier cum cooler	02	Water purifier cum cooler, type-RO or UV storage capacity- 80 to 120 ltrs. cooling (Lt./Hr.)170	Tender
16	Stool for students	96	Stool for students used in practical classes wooden used in practical classes	EPM
17	Physics practical table	06	Physics practical table for 24 students, size: 8' x 3' with wooden frame, ply with granite top with 2 cupboards + 2 drawers, made of water proof ply with sun mica pest	Tender
18	Chemistry practical table	06	Chemistry practical table for 24 students, size: 8' x 3' with wooden frame, ply with 2 cupboards + 2 drawers, made of water proof ply. sinks: 2 nos., swan neck Tap: 2 nos., Bunsen burner 4 nos., two-way gas tap : 2 nos., pipe connection for gas & water	Tender
19	Botany practical table	02	Wall side Botany practical table for 24 students. Size: 29'x 2' with ply wood frame, ply with 4 cupboards. + 4 drawers, made of water proof ply. sink- 2 nos. swan neck tap 4 nos., Bunsen burner 10 nos., Two-way gas tap: 5 nos., Pipe connection for gas & water supply.	Tender
20	Zoology Practical Table	02	Wall Side Zoology Practical Table: For 24 Students. Size: 29'x 2' With ply wood frame, Ply with 4cupboards + 4drawers, made of water proof ply. Sink- 2 nos. Swan neck tap 4 nos. Bunsen burner 10 nos. Two-way gas tap: 5 nos. Pipe connection for gas & water supply.	Tender
21	Racks for Lab.	04	Rack for lab wall mount type. size: 3' x 6' x 1' (H x W x D).front door 4 pages with glass attachment. complete with water proof Ply & pasted with inner & outer sun mica.	EPM

22	Rack for lab	24	Rack for lab (Phy., Chem., Botany & Zoology), size: Table top: 2.6'x 3'x 8" (L x H x D).	EPM
23	Lab. equipment (Physics) as per CBCS syllabus	-		
24	Lab. equipment & chemicals (Chemistry) as per CBCS syllabus	-		
25	Lab. equipment & chemicals (Botany) as per CBCS syllabus	-		
26	Lab. equipment & chemicals (Zoology) as per CBCS syllabus	-		

ANNUAL MAINTENANCE CONTRACT: The party participating in the tender will have to undertake the comprehensive Annual maintenance of the supplied equipment for a period of three years. For a period of one year after installation, the units will be covered under warranty, hence only charges of consumables shall be payable. *The subsequent 2 years shall be under AMC and the cost shall be quote separately.* The charges shall be payable after every **six month intervals** on successful completion of the work. The AMC will comprise of following

WARRANTY: The complete Fire Extinguisher, Water Cooler and Water Purifier shall be covered under warranty for a period of **12 months** from the date of installation.

Scheduled Preventive Maintenance: This is to be carried out every **six months** intervals. In this time the activated carbon block and sediment filter is to be replaced, the refrigeration circuit is to be serviced.

Breakdown Maintenance: The breakdowns of the complete equipment are to be attended throughout the year. All the material required for repair/replacement of any of the component / system shall be arranged by the party. All the parts to be used shall be sourced from OEM only

Payment: payment shall be made within **seven days** from the date of completion of work by cheque only. The party has to submit a work completion certificate duly signed by college faculty (as designated by principal) along with the bills.

Interested bidders may submit their quotation in group wise on or before 31.03.2023. The quotation of will be evaluated on lowest value (L1) of Price on group basis. The authority reserves the right to reject/ change in quantity or all quotations without assigning any reason thereof.

Sd/-
PRINCIPAL

GENERAL TERMS AND CONDITIONS OF THE BID

Note: Bidders must read these conditions carefully and comply strictly while submitting their bids.

- 1) Bidder shall prepare the bid and submit it in a sealed envelope addressed to Principal, Chandbali College, Chandbali and send it through Speed Post/Registered Post only (no hand delivery will be entertained). Each envelope should bear the name of bidder, along with the tender number. However the authorities shall not be responsible for postal and other delays in receipt of the bids.
- 2) Bidders are requested to check for any notice /amendment/ clarification etc. to the Tender Document through the website www.chandbalicollege.co.in / Notice board of the office of Chandbali College, Chandbali. No separate notification will be issued for such notice / amendment /clarification etc. in the print media or individually.
- 3) The Bidders should note that Prices should not be indicated in the Technical bid and should be quoted only in the Price Bid as per **Annex-III**. In case the prices are indicated in the Technical bid, the bid shall stand rejected.
- 4) "PRE-BID Meeting" with the intending bidders shall be held on 03.04.2023 from 10:00 A.M. at Chandbali College, Chandbali. Any queries related to this tender shall be sent to the mail id: chandbalicollege@gmail.com one day in advance. The clarifications if any will be uploaded in the in the department web site. All bidders are invited to attend the pre-bid meeting. No deviation to any of the terms will be permitted after freezing of the same at pre-bid meeting. On the date of pre bid meeting the bidders may make a site verification where installations is to be made.
- 5) **OPENING OF TECHNICAL BID**
The Technical proposal will be opened on 03.04.2023 at 10:00 A.M in the presence of the tender Committee and representative of the bidders. No separate intimation will be given to the bidders in this regard.
- 6) **EVALUATION PROCESS**
Technical proposals will be evaluated on the basis of compliance to eligibility criteria, technical specification, and other terms & conditions stipulated in the tender document. Financial proposal will be opened only of those bidders who qualify in the technical evaluation. The Committee reserves the right to reject any or all the tenders without assigning any reason thereof.
- 7) **Award of Contract:** Financial bids with lowest price quotation for the assignment as per **Annex-III** will be considered for negotiations and award of contract. However where there is tie between bidders in lowest evaluated package price, the person having highest financial turnover in the preceding 3 financial year will be given preference
- 8) **Award of Contract:** Financial bids with lowest price quotation for the assignment as per **Annex-III** will be considered for negotiations and award of contract. However where there is tie between bidders in lowest evaluated package price, the person having highest financial turnover in the preceding 3 financial year will be given preference.
- 9) **PERFORMANCE BANK GUARANTEE:** The selected bidder shall deposit performance security of 5% of Bid Value in the form of a demand draft/ fixed deposit receipt from a commercial bank / bank guarantee from a commercial bank within Fifteen (15) working days of the date of notice of award of the tender. The performance security deposit will be retained till completion of the warranty period.

- 10) **WARRANTY:** The water purifiers which are to be installed in the College should be NEW as on date of installation and should be having all components required. The entire System including accessories will remain under **onsite comprehensive maintenance and warranty for a period of one year** from the date of successful commissioning and testing. The service support during warranty period shall be for all components of System. The bidder shall impart onsite training to the officials as to operating the systems.
- 11) The bids not submitted in prescribed format or in prescribed manner, shall be rejected by the Tender Committee at the risk and responsibility of the bidder.
- 12) All the information as called for in the tender document should be submitted truly, clearly, legibly, transparently, unambiguously and without using abbreviations.
- 13) In the financial bid the total figures should be written in figures followed by words.
- 14) Each page of the tender document should be signed by the bidder with seal, in token of having understood and accepted the terms and conditions of the contract and serially numbered and page marked.
- 15) A bid submitted cannot be withdrawn. The bidder or his authorized representative (one person only) will be allowed to be present at the time of opening of tenders.
- 16) The Tendering Authority reserves the right to accept any bid, and to annul the bid process and reject all bids at any time prior to award of contract, without assigning reasons & without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for the action.
- 17) All the transit risks shall be the responsibility of the supplier.
- 18) All the disputes shall be subjected to the jurisdiction of Civil Courts situated in Chandbali.
- 19) Any matter which has not been covered under these provisions shall be governed as per the provisions of Odisha State Government Rules.
- 20) If the work is found un-satisfactory or, if the firm dishonors the contract, the Performance Security Deposit may be forfeited and the job may be entrusted to another firm. In this regard the decision of the Committee is final and binding on the contractor.
- 21) Any notice given by one party to the other pursuant to this contract shall be sent in writing to Principal, Chandbali College, Chandbali - 756133.
- 22) **Payment Terms:** All payments will be made within 30 days of submission of invoice, based on completion of respective terms & conditions. TDS will be deducted as per the rules. The invoice will be raised in favour of Principal, Chandbali College, Chandbali - 756133.
- 23) **Completion Period:** The work shall be completed in all respect within 30 days from the date of issue of work order.

ANNEXURE – III

PRICE SCHEDULE

To,
Principal,
Chandbali College, Chandbali
756133

Ref: Bidno. Dated _____ -

Sir,

I/We ----- hereby offer to supply the following items at the prices
and within the period indicated below:

<u>Sl No.</u>	<u>Name of the procurement</u>	<u>Description</u>	<u>Make and Model</u>	<u>Qty. in Nos.</u>	<u>Unit Price</u>	<u>Total Amount</u>

It is herewith certified that we have understood the general Terms and Conditions of the bid and our offer is to supply items strictly in accordance with the requirements and the terms mentioned in the bid.

Note

No change in the Performance is permissible.

Date:

Place:

(Signature and seal of the bidder)

ANNEXURE – II**DETAILS OF THE TENDERER**

Sl. No	Particular	
1	Name of the Firm/Agency/Company	
2	Registered office Address & Complete postal address	
3	Telephone Number &E-Mail Id	
4	Name of Authorized Signatory (in block letters)	
5	Contact No.of authorized signatory	
6	Type of /Firm (Proprietary/ Partnership/ Pvt .Ltd./Public Ltd)	Tenderer has to provide relevant documents (with the technical bid) as a proof of firm type.
7	Date of Establishment and Experience in business (In number of years)	Work order to be attached for complying point no 4 of eligibility criteria
8	G.S.T. Registration No.	
9	PAN No.	
10	Details of Earnest Money Deposit i.e Draft no, date and bank name.	
11	Yearly turnover of the organization during last 3 years (year wise) and furnish audited balance sheet and Profit and Loss A/c for the last 3 years. 2017-18 2018-19 2019-20	
12	Furnish the names of 3 responsible persons along with their designation, address, Telephone Number etc. for whose organization, you have completed /work in progress as mentioned in Annexure V and who will be in a position to certify about the performance of your organization.	

Date:**Place:****Signature & Seal of the Bidder**

SELF DECLARATION FOR NOT BLACK LISTED

To,
The Principal,
Chandbali College, Chandbali-
756133

Ref: Tender no. ----- Dated: -----

Madam/Sir,

I / We here by confirm that our firm has not been
banned or blacklisted by any Government organization/Financial institution/Court
/Public sector Unit /Central Government.

Date:

Place:

Signature & Seal of the Bidder

ANNEXURE – V

Work 'Executed / in progress ' as prime contractors on works similar nature (of value not less than 5 lakhs) over the preceding three years.

Sl. No.	Name & Address of client	Description of work	Contract No.	Value of work (in lakhs)	Date of issue of work order	Stipulated period of completion	Actual date of completion	Project name	Remark explaining reason for delay

1. Information has to be filled up specifically in this format.
2. For certificates, the issuing authority shall not be less than an Executive In Charge
3. Document proofs of work of orders and performance certificates from the client's needs to be attached.

(Signature and seal of bidder)